

Governing Board

Tue 21 March 2023, 16:30 - 19:30

Gateway A, Parson's Walk Campus, Wigan



Attendees

Present: Ann Harrison (Chair) (Independent Governor), Kath Causey (Independent Governor), Andrea Ferguson (Independent Governor), Jenny Bullen (Independent Governor), Hayley Mercer (Independent Governor), Nazia Rehman (Independent Governor) via MS Teams, Harinder Dhaliwal (Independent Governor), Steven Tomlinson (Independent Governor), Rebecca Turley (Staff Governor), Anna Dawe (Principal).

In attendance: Joanne Platt (Director of Governance), Anne-Marie Francis (Vice Principal - Curriculum), Louise Brown (Vice Principal, Corporate Services), Alison Rushton (Vice Principal - Employment & Skills), Steven Scott (Finance Director), Dave Harrison (Vice Principal – Data & Funding) via MS Teams, Matthew Hirst (for Item 16) via MS Teams.

Observers: Alan Foster (Chair of Myerscough College) and Ron Matthews (Clerk at Myerscough College) attended the meeting via MS Teams in accordance with the College's arrangements for Peer Review and observation.

The Director of Governance confirmed that the meeting was quorate.

Meeting minutes

1. Board Development: Pensions

GB-23-03-01

The formal meeting was preceded by a Board Development session on Pensions attended by Ann Harrison, Kath Causey, Steven Tomlinson, Andrea Ferguson, Rebecca Turley, Hayley Mercer and Joanne Platt. Steven Scott gave a presentation.

2. Apologies for absence

GB-23-03-02

Apologies for absence had been received from Susan Snape, Jennifer Connor, Tom Mooney, Alison McKenzie-Folan, Susan Spibey and Millie Gallagher.

The Chair welcomed Alan Foster and Ron Matthews from Myerscough College to the meeting and confirmed that this was part of the College's policy on peer review and observation and was being done on a reciprocal basis.

The Chair also reminded the Board that attendance at Governing Board meetings by MS Teams was only in exceptional circumstances and that all members of the Board should attend meetings in person as previously agreed.

3. Declarations of Interests

GB-23-03-03

Hayley Mercer and Steven Tomlinson declared an interest in Item 14 and left the meeting for that item.

4. Minutes of Parts 1 and 2 of the previous meeting and matters arising

GB-23-03-04

Chair

The Board reviewed the minutes of the previous meeting (Parts 1 and 2) and agreed that they were an accurate record of the meeting.

All actions were complete.

Resolved: The Board approved the minutes of Part 1 of the meeting held on 6 December 2022 for signature by the



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Chair.

Resolved: The Board approved the minutes of Part 2 of the meeting held on 6 December 2022 for signature by the Chair.

5. Principal's Update

GB-23-03-05

The Board received a presentation from the Principal on key strategic issues.

In relation to curriculum reform, it was noted that proposed reforms may present barriers to Level 3 access for school leavers. In addition, there is further work to do to ensure that T-Levels are operating as effectively as they might. It was noted that GM Colleges are currently engaging with the agenda from a position of facilitation of a better approach rather than being backward looking.

A revamped and revised offer of AEB means the College will exceed allocation in the current year and that payment can be secured for up to 103% of over delivery. However, the Board noted that following the presentation by the GMCA on the AEB activity within Wigan Borough at the Strategic Workshop, further work is being undertaken in partnership with the Council to ensure maximum impact can be gained from the AEB allocation going forward. Recent changes in national funding rates could see a decrease in AEB activity, as increases in national funding rates are not matched by an increase in the financial allocation.

The Board discussed the Borough's position in relation to the devolved AEB funding per head of population, noting that Wigan has the second highest population in GM but the lowest per capita AEB spend despite having low skills and that this is being challenged with the GMCA with the full support of the Council.

The Board noted that the Government's new Trailblazer Devolution Deal will see a single settlement to cover an entire spending review period covering skills and employment, transport, housing and regeneration and fiscal devolution.

In terms of skills and employment, the Post-16 deal commits to a new partnership underpinned by a Joint Governance Board to provide strategic oversight of provision and ensure alignment with local labour market needs. This will include implementation of the LSIP and an all-age careers strategy. The Post-19 deal will see free courses and for Jobs and Skills Bootcamps fully devolved if targets are met. There are also Investment Zones worth up to £80m over 5-years, and an Innovation Accelerator (which was already committed). In relation to this, a current project that was not successful is being re-worked. It was noted that although Wigan has opportunities, it will be competing with the other GM Boroughs for investment. The Board discussed some potential options at Leigh College to mitigate against any future loss.

The Board expressed concern over the per capita spend in Wigan and fully supported the Principal to challenge the percentage allocation for the Borough.

In relation to retention, it was noted that at 16-18, this is down from last year although these are two-year retention figures for Levels 2-3 and so are not fully comparable with previous years.

Retention at 19+ is better than the previous year, although the curriculum mix is significantly different from previous years so comparisons are slightly misleading.

Apprenticeships continue to perform well and indications are that the College will be well above national average (albeit the national average is very low). Employer and Learner feedback is good and just below that considered to be excellent. Work is ongoing to address areas where satisfaction is lower. The Board noted that this is a new KPI on the suite of ESFA Accountability Measures and will therefore be reported to the Board on a regular basis. Other new accountability measures for apprenticeship provision are RAG rated 'green' so no intervention is required.

GCSE November resits performed strongly with significantly increased entries and a revised strategic approach to entries. In English 32% of students achieved grades 9-4 and in Maths 41% of students achieved grades 9-4.

The Teaching Excellence Framework application has been submitted to OfS and the College is hopeful it will retain a Silver rating but the criteria has changed so it is not certain. The College has now been formally accredited for the National Skills Academy Food & Drink Manufacturing.

The partnership with Wigan Council and DWP is progressing well with new provision for job seekers and claimants,



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targeted recruitment programmes for education and NHS and further removal of barriers to access with place based provision. School Leaver applications are higher than at the same time last year, the College is doing well against its ESFA 16-18 allocation and Apprenticeships are on track to expand into next year with growth in continuing students.

New capital grants have been secured from DfE, OfS and the Strategic Development Fund, totalling £3.2M in capital grant funding.

Plans are well underway for the Institute of Technology and the Virtual Reality CAVE. It was noted that Student Governor MG had progressed through to the World Skills Squad and that the College has been shortlisted for the North Educate Award and the GM Good Employment Charter award (being only three of 71 applicants to reach the final).

The Board thanked the Principal for her update and commended the Executive Team for their hard work.

The Board noted the update.

6. Strategic Plan: Mid-Year Chapter Updates

Nazia Rehman left the meeting at 5.50pm.

6.1. Quality

GB-23-03-06

The Board considered a report on the Quality Strategic Chapter, noting that innovation in teaching and learning is positively impacting on curriculum planning including developments in Maths and English, short courses in sustainable energy through the Strategic Development Fund and significant vocational updating for staff.

Student satisfaction scores across the College currently average 8.5 out of 10 and the employer led curriculum continues to gain momentum with successful Traineeship programmes designed to lead to employment including one designed exclusively for care leavers with Kraft Heinz.

In response to a question from a Governor, some examples of innovation in teaching and learning were identified including technical teaching and learning coaches in classrooms to support both students and teachers, high profile guest speakers in engineering and other curriculum areas and 'Unleash Your Greatness' awards.

It was noted that there has been a significant increase in staff engagement with the Teaching and Learning Academy.

In response to a question from a Governor it was confirmed that the Right Destination Programme tracks progress for all students using Progression Panels, chaired by a member of the Executive Team.

In response to a question from a Governor, it was confirmed that there are early indications that HE numbers are now stabilising.

The Board noted the update.



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The Board considered a report on the Place and Productivity Strategic Chapter, noting that the GM College's Group HTQ Digital and Strategic Development Fund Construction projects are now underway and recruiting and that applications from school leavers are positive and well above target.

A successful Festival of Engineering and Construction was held at the College's Pagefield site with over 150 visitors in attendance and a number of partnership projects with Wigan Borough Council are in progress including Renewables, which is aimed at upskilling council staff to retrofit existing social housing with renewable energy, joint procured services for grounds maintenance and a community coffee cart, which has been funded by donations and is providing entrepreneurial opportunity for students on a not-for-profit basis, with any surpluses being donated to the College's charity, Wigan and Leigh Hospice.

Governors commended the strong relationships that are being developed with the Council and especially the care leavers programme, which it was noted has done some great work in building confidence and improving life chances for some very vulnerable young people in the Borough.

The Board noted the update.

6.3. Investment for the Future

The Board considered a report on the Investment for the Future Strategic Chapter. The success of the Pay and Reward Strategy was noted, including the benefits platform launched in November 2022 with 91.49% of staff signed up, the Green Car Scheme launched in January 2023 with three confirmed vehicle orders to date and a range of initiatives and signposting put in place to support staff with the cost of living crisis including free haircuts, discounted beauty treatments, bake sales, floristry goods, book and clothes exchanges established and a car share scheme established with 22 members.

The Leadership Development Programme was proving successful and it was noted that a cohort of middle managers were due to start a 'Leading from the Middle' development programme in conjunction with Hopwood Hall College. In addition, aspiring leaders have been identified to undertake the Education and Training Foundation's Aspiring Leaders programme this year and a Coaching Strategy is in place for future senior leaders as part of the College's approach to succession planning.

It was also noted that a recent CMT session had focused on the ethnic diversity of the workforce and the importance of data collection in relation to sensitive information, ensuring adequate data analysis is available to inform future approaches to equality and diversity.

Other activities include the relaunch of the engagement app Stribe with a focus on sustainability, supporting the College's carbon reduction plan, and a regular programme of Power of the Pause sessions implemented across all sites. Menopause groups continue with discussions of Champions being appointed across the workforce and additional investment has been secured for counselling with 28 staff trained as Mental Health First Aiders.

There are planned wellbeing events with Wigan Bee Network and the wider Lifestyle team including guided walks, Walk of the Week promotion and Cycle workshops for staff and students, a partnership approach to College Green Week alongside the Council Be Well Team, charity events at Christmas in conjunction with Wigan Council, and the NHS, Daffodil Dreams and Greenmount, supporting those in need in the Borough, team training for Run Wigan Festival in March 2023 in support of Wigan & Leigh Hospice and further charity events are planned including the Construction team undertaking a 260 mile charity bike ride for Christies.

Staff Focus Groups completed in October 2022 led to a number of actions including drop in sessions for IT, improved processes for allocating laptops, updated processes for temporary student badges and upgrades to Wifi at Pagefield. Estates actions at Leigh campus included repainting work, upgrades to outside space and improved ventilation in one of the main staff rooms.

Strong engagement with the GM Good Employment Charter team continues this year, including attendance at webinars, network events and celebration events for new members.

A focus on recruitment and retention initiatives has included partnership work with key FE and specialist agencies, a strong social media presence focusing on the College's benefits package, engagement and staff community supporting referrals from colleagues, family and friends to work for the College with 34% of new starters coming from referrals.



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In terms of finance, income for the year is currently on track to deliver £387k ahead of original budget with gains in 16-18 apprenticeships, high needs and interest receivable although it should be noted these are partially off-set by under-performance in other areas. Expenditure (both pay and non-pay) is also on track to deliver a favourable gain of £213k against operating surplus forecasts. Energy costs are being monitored and although there is volatility in the market, the College is managing the current position and remains in a comfortable position to deliver a balanced budget for the year and no re-forecast is necessary at the current time. Cash balances remain strong and within agreed tolerances and the ESFA has reviewed the profiling of funding payments and has brought forward a percentage of payments from April and May 2023 into February and March 2023 when cash balances are at their lowest in the sector. The College is also in the process of commencing its annual resource bid programme which is where managers can bid for £500k funding for projects which were not in their original plans.

An update on estates initiatives is provided under Item 16 below.

In terms of digital, an installation of Festo Industry 4.0 learning system at Pagefield has given learners access to all the technologies and components required for conveying in-depth knowledge of the Industrial Internet of Things, hardware and software necessary for the curriculum requirements of the IoT has been procured and a project team has been formed including external consultants on the design, specification, and requirements for the immersive environment (CAVE Automatic Virtual Environment).

There has also been further enhancements to the accessibility to high end application for learners without the necessity of high performing equipment on or off site with software now available to students at home using VDI technology include Unity games development for computing, Creative Cloud for school for arts and Autodesk for engineering students.

New recording equipment to facilitate the use of video in teaching, learning and assessment has been provided and the College has completed the installation of a backup solution utilising Immutable Storage, facilitating a locked backup repository to protect from a cyber attack. The upgrade of the phone system has been completed which has integrated the Teams telephony system into college practices and the number and availability of laptops for learners available to loan has been increased, ensuring all laptops run all applications via the VDI. The College has also implemented Multi Factor Authentication for learners in conjunction with VDI to ensure that access to college resources are protected from all entry points.

In response to a question from a Governor, it was confirmed that Power of the Pause is an initiative to encourage staff to take time out for a coffee or walk with colleagues to support work life balance and reduce stress in the workplace.

The Board noted the update.

7. Spring Term Updates

7.1. Careers and Destinations

GB-23-03-09

The Lead Governor for Careers and Destinations advised the Board that he had met with the Head of Marketing and Admissions and can provide assurance to the Board that the College is doing all it can to promote careers and positive destinations for learners. In particular, it was noted that the College is on track to deliver the careers programme, has an increased focus on parental engagement with events and communication via newsletters focusing on student finance, has developed an apprenticeship careers programme and has rebranded the careers programme into a Careers Passport for students.

In relation to destinations, Progression Panels for every student and chaired by a member of the Executive Team are underway with a cross college approach to support and interventions to ensure students' progress onto the right destination for them.

Destinations data capture for 21-22 is almost complete and a WhatsApp product has been utilised for the first time which is providing a better return than previous telephone research approaches and which will provide destinations data for next year.

It was also noted that Meet the Employer events have continued to be successful and have seen an increase in employers engaged as well as an increase in student and school leaver attendance.

The Board noted the update.



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The Lead Governor for Safeguarding advised the Board that she had met with the Safeguarding Team and can provide assurance to the Board that the College is doing all it can to fulfil its responsibilities with regard to the safeguarding of students and the Prevent duty with a very student centric approach.

Of particular note was that the issue identified by the Ofsted Team in relation to apprentices not having a good understanding of how the risk of extremism applied to them, had been addressed with further training being provided for both apprentices and employers in recent months.

It was also noted that during the Ofsted inspection, inspectors had tracked back on several safeguarding cases and had been assured that the College was supporting students well.

Staff training is the current priority with an emphasis on safeguarding 'being everyone's business' and online safety was paramount, with most incidents occurring outside of college hours.

The Board noted that the College's Safeguarding Team was currently engaged with two other colleges to see how supervisory support for safeguarding staff can be developed in partnership.

Mental health and the impact of the cost of living crisis is still high on the agenda

The Board noted the update.

8. Ofsted Report

The Board noted the recent Ofsted Report and revised Quality Improvement Plan (QIP), which showed progress made to date and some additional actions cross referenced to address the findings of the recent Ofsted inspection.

Resolved: The Board approved the revised QIP for 2022-23.

9. ONS Re-classification

The Board considered a presentation on the impact on the College of the recent ONS reclassification of colleges as public sector organisations.

It was noted that the Government is still working out the detail for the whole sector, including the difference between FE colleges and academies and that a new College Financial Handbook is expected to be issued for consultation in the Autumn of 2023. This should be published in the Spring of 2024 and is expected to be in force from August 2024.

Across the sector as a whole there is an urgent need for colleges to use existing unused funding facilities such as revolving credit facilities and to resolve any commercial arrangements on the verge of completing, and it was noted that there are already examples of some being declined, leaving issues to be resolved for those colleges impacted by the changes.

The Board also noted the changes which impact on senior pay arrangements, severance packages and decisions that involve innovation, all of which will in future require DfE consent.

Whilst the changes may bring some opportunities for closer collaboration with other public sector organisations they may also create barriers to innovation and speedy decision making.

It was noted that the College is currently in a good position and that there are no immediate issues that need to be addressed as a result of the re-classification. However, it is imperative that the Board is kept up to date and is made aware of any areas where re-classification creates an opportunity for the College and also reviews opportunities that have previously been denied to colleges due to lack of public sector status, whilst not allowing it to become a distraction to the College's strategic vision.

The Board noted the presentation.



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10. Curriculum and Student Matters Committee Reports

10.1. Equality and Diversity Annual Report and Objectives

GB-23-03-13

The Board reviewed the Equality and Diversity Annual Report for 2021-22 and Objectives for 2022-23, noting that this had been considered by the Curriculum and Student Matters Committee at its meeting on 28 February 2023 and was recommended by the Committee for approval.

Resolved: The Board approved the Equality and Diversity Annual Report for 2021-22 and Objectives for 2022-23.

11. Resources Committee Reports

11.1. Fees Policy

GB-23-03-14

The Board reviewed the Fees Policy for 2023-24, noting that this had been considered by the Resources Committee at its meeting on 14 February 2023 and was recommended by the Committee for approval.

Resolved: The Board approved the Fees Policy for 2023-24

12. Staff Disciplinary Procedure 2023-26

GB-23-03-15

The Board reviewed the Staff Disciplinary Procedure for 2023 which had been reviewed by the College's HR Team in consultation with Eversheds. It was noted that there are only minor changes to job titles of key members of staff and to ensure that the procedure is compliant with relevant legislation.

Alan Foster (Myerscough College) left the meeting at 6.48pm.

Resolved: The Board approved the Staff Disciplinary Procedure 2023-26

13. Staff Grievance Procedure 2023-26

GB-23-03-16

The Board reviewed the Staff Grievance Procedure for 2023 which had been reviewed by the College's HR Team in consultation with Eversheds. It was noted that there are only minor changes to job titles of key members of staff and to ensure that the procedure is compliant with relevant legislation.

Resolved: The Board approved the Staff Grievance Procedure 2023-26

14. Probationary Review of Governors appointed in March 2022

GB-23-03-17

Hayley Mercer and Steven Tomlinson left the meeting at 6.50pm.

The Board discussed the first year of appointment of Susan Snape, Tom Mooney, Steven Tomlinson, Hayley Mercer and Alison McKenzie-Folan, noting that their probationary year was due to end on 22 March 2023. It was noted that this had been discussed by the Search and Governance Committee at its meeting on 7 March, and that the Committee had agreed that they had all had a good first year, with good attendance and valuable contributions in both their respective committees, Governing Board and the strategic workshop and that the Committee had recommended that all their appointments be confirmed by the Governing Board.

Resolved: The Board confirmed the appointments of Susan Snape, Tom Mooney, Hayley Mercer, Steven Tomlinson and Alison McKenzie-Folan for the remainder of their respective terms of office.

Hayley Mercer and Steven Tomlinson re-joined the meeting at 6.52pm.



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The Board considered a report on the outcome and next steps following the Governors' Strategic Workshop held on 20 January 2023, noting that the key action was to develop and finalise the College's Accountability Statement and the Governing Board's Statement on how effectively the College is meeting local skills need.

It was noted that the Accountability Statement needs to be completed and returned to ESFA by 31 May and that a special meeting of the Governing Board had been scheduled for 22 May to consider and approve this.

The Board noted that the draft LSIP which will inform the Accountability Statement is expected by the end of March and that although extensions to the submission deadline for the Accountability Statement can be requested, the College does not anticipate that this will be necessary.

The structure of the Accountability Statement has been drafted and though the LSIP is not yet available in draft, discussions are progressed enough to identify local and regional priorities that currently exist and against which the College is planning key curriculum developments / changes.

The Board noted that this had been discussed by the Curriculum and Student Matters Committee at its February meeting where it was agreed to recommend to the Governing Board that a Governor task and finish group be established to review the draft, comprising the Chair and two Vice Chairs of the Board (similar to the model for the annual College SAR). If agreed, this group will meet prior to the Governing Board meeting in May.

There still remains a separate duty on the Governing Board to review how well the College's education and training offer meets local skills needs and to confirm this in a separate statement although further guidance as to what this may look like has not yet been published. It was noted that the GM Colleges' Group is currently looking at a proposal as to how this may be approached with the GM Colleges Chairs Group.

The Board also noted that the launch of the Institute of Technology (IoT) has been postponed for operational reasons and will now take place later in the academic year. However, the IoT is still on track to officially open in September 2023.

The Board noted the update and agreed to the creation of a Governor Task and Finish Group comprising the Chair and two Vice Chairs of the Governing Board, to review the draft Accountability Statement prior to its submission to the Governing Board for approval on 22 May 2023.

Resolved: The Board agreed to the creation of a Governor Task and Finish Group comprising the Chair and two Vice Chairs of the Governing Board, to review the draft Accountability Statement prior to its submission to the Governing Board for approval on 22 May 2023.



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Mathew Hirst joined the meeting at 7.00pm.

The Board received an update on Capital Projects noting that following a tender process, Willmott Dixon Construction had been appointed by the DfE for the construction works on the Transformation Project. Following discussions over the course of the last few weeks, it was noted that agreement had now been reached to remove the plans for the School for the Arts from the project and for the College to instead fund the construction of new facilities for the Schools for the Arts in the University Centre with new classroom facilities being provided in the DfE new build project to replace those to be taken over in the University Centre. In response to a question from a Governor, it was confirmed that the funding for this will be met from the College's existing Capital Budget.

The works are still subject to planning permission but are anticipated to be completed over the summer and be in place for the start of the 2023-24 academic year. The remainder of the DfE project is due for completion by September 2026.

In response to a question from a Governor, it was confirmed that the University Centre branding will be temporarily removed during the refurbishment works, but will be replaced upon completion.

In relation to the Institute of Technology, it was noted that plans are progressing in line with the project programme and remain within budget. A contractor has been appointed and design packages are in the process of being priced, with the costs being independently verified by College appointed cost consultants.

The OfS funded project includes refurbishment of the Learning Resource Centre at Pagefield and a Virtual Reality CAVE in the Centre for Advanced Technology basement, which after the first year, will be made available for use by local schools. This work is expected to be completed for the start of the 2023-24 academic year. Other planned work at Pagefield includes an expansion of the brick and carpentry and joinery workshop, refurbishment of the engineering staffroom and the Maths and English classroom and the creation of space dedicated to work with Heinz UK.

It was noted that the DfE Wave 5 T-level capital fund opportunities were launched in November with a deadline for bids of 3 February. The College has submitted a bid for funding to improve provision for T-Level Animal care at Leigh campus, and is expected to know the outcome of this bid by June. If successful, the works will be completed by September 2024.

In relation to decarbonisation, the College has sought proposals from suppliers for the installation of PV cells at Pagefield, Leigh and LALC on the basis of no upfront cost to the College, for both installation and maintenance to be included in the agreement and a fixed energy price over the life of agreement, to eliminate or significantly reduce grid-based energy use. When implemented, the College's energy demands will be generated on-site and the College will be carbon neutral. The College is also progressing its Sustainability Strategy, with a new Sustainability Group meeting regularly and raising awareness amongst staff and students.

It was noted that over time, existing buildings would need to be upgraded to match the energy efficiency of the new and / or refurbished areas of the College, in support of the College's plans to become carbon neutral.

The Board thanked the VP Corporate Services for the hard work she has put into working with the DfE to get the right outcome for the College from the DfE funded transformation project.

Mathew Hirst left the meeting at 7.20pm.

The Board noted the update.

17. Part B: The following items have been the subject of discussion or approval by Committees or were attached for the Board's information only.

The Chair reminded the Board of the importance of reviewing these important items, even though they aren't being discussed in the meeting.

The Vice Chair and Chair of the Audit Committee advised the Board that the College's new Internal Auditors has made an excellent start and are fully engaged with the College and its staff.

17.1. Management Accounts



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The report was noted.

17.2. Finance KPI Dashboard

GB-23-03-21

The report was noted.

17.3. HR KPI Dashboard

GB-23-03-22

The report was noted.

17.4. Estates and Sustainability KPI Dashboard

GB-23-03-23

The report was noted.

17.5. Curriculum KPI Dashboards

17.5.1. Study Programmes and Dashboard

GB-23-03-24

The report was noted.

17.5.2. Adult Provision and Dashboard

GB-23-03-25

The report was noted.

17.5.3. Apprenticeship Provision and Dashboard

GB-23-03-26

The report was noted.

17.5.4. HE Provision and Dashboard

GB-23-03-27

The report was noted.

18. Audit Committee Chair's Report

GB-23-03-28

The report was noted.

19. Curriculum and Student Matters Committee Chair's Report

GB-23-03-29

The report was noted.

20. Resources Committee Chair's Report

GB-23-03-30

The report was noted.

21. Search and Governance Committee Chair's Report

GB-23-03-31

The report was noted.



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22. Any other business

GB-23-03-32

There were no items of other business.

Chair

23. Date and time of next ordinary meeting: Tuesday 4 July 2022 at 5.00pm

GB-23-03-33

Chair

The Chair reminded Members that the July meeting will be at Leigh Campus and there will be no option to join the meeting on MS Teams.

The Director of Governance reminded members of the special meeting of the Board scheduled for 5pm on 22 May via MS Teams, to review and approve the College's Accountability Statement.

The meeting ended at 7.25pm.



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