

Governing Board

Tue 02 July 2024, 16:30 - 19:30

GW A Parson's Walk, Wigan



Attendees

Present: Ann Harrison (Independent Governor and Chair), Andrea Ferguson (Independent Governor), Kath Causey (Independent Governor), Jenny Bullen (Independent Governor), Susan Snape (Independent Governor), Steven Tomlinson (Independent Governor), Paul Park (Independent Governor), Caroline Elwood (Independent Governor), Rebecca Turley (Staff Governor), Jennifer Connor (Staff Governor), Anna Dawe (Principal), Aston Aldred (Student Governor),

In attendance: Joanne Platt (Director of Governance), Anne-Marie Francis (Vice Principal - Curriculum), Alison Rushton (Vice Principal - Employment & Skills), Steven Scott (Finance Director), Dave Harrison (Vice Principal – Data and Funding)

The Director of Governance confirmed that the meeting was quorate.

Meeting minutes

1. Board Development: Employer Engagement

GB-24-07-01

The Board took part in a Board Development Session on Employer Engagement attended by Ann Harrison, Andrea Ferguson, Jenny Bullen, Susan Snape, Steven Tomlinson, Paul Park, Caroline Elwood, Rebecca Turley, Jennifer Connor and Aston Aldred.

2. Apologies for absence

GB-24-07-02

Apologies for absence had been received from Susan Spibey, Alison McKenzie-Folan, John Clarke, Hayley Mercer, Chris Fletcher and Louise Brown.

3. Declarations of Interests

GB-24-07-03

Paul Park and Caroline Elwood declared an interest in Item 13.1 and left the meeting for that item.

4. Minutes of previous meetings and matters arising

GB-24-07-04

The Board reviewed the minutes of the meetings held on 19 March and 11 June 2024 and agreed that both were an accurate reflection of the meetings.

All actions are complete and there were no matters arising.

Resolved: The Board approved the minutes of the meetings held on 19 March and 11 June 2024 for signature by the Chair.

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5. Chair's Update to the Board

GB-24-07-05

The Chair updated the Board on discussions she had had with other Chairs at the GM Colleges Chairs Group. It was noted that the GM Mayor's Manchester Baccalaureate (MBACC) was soon to be launched and has been described as an opportunity to promote technical education.

All Colleges within GM are experiencing similar levels of growth as the College and there are concerns over space and sufficiency of places in the future.

Risks were discussed which may be exacerbated if there is a change of Government, with a focus on further growth in the sector.

It was noted that the GM Colleges has had mixed experiences with their External Board Reviews and that there appears to be a push from the FE Commissioner towards maximum terms of office for Governors in the future.

The Board noted the update.

Kath Causey joined the meeting at 5.25pm.

6. Principal's Update

GB-24-07-06

The Principal provided a strategic update to the Board.

The impending general election is causing uncertainty. In the meantime, it was noted that the curriculum reforms brought about by the current Government are beginning to bite, with no Level 3 progression routes for students. Labour have said they will 'pause and review' and the Conservatives will continue with the current programme of reform. The AoC supports 'pause and review' but have asked that changes made in 2024 are reversed and that the Maths and English proposed entitlement does not progress.

The GMCA Trailblazer Devolution Deal is progressing, which will provide an Integrated Technical Skills System. Governance for the project is progressing and the GM Colleges have been heavily involved. A launch event is planned for July.

Growth and capacity is a national issue. In terms of the College, plans for Prescott Street are progressing and are currently on target and some additional capacity has been secured through timetabling, moving adult provision and recommissioned rooms. Applications are currently +600 (circa 50% conversion) and are spread across programmes this year.

The College's new Strategic Plan approved by the Board at its meeting in June will be launched to staff in the Autumn Term, and copies will be sent to stakeholders, with a trifold leaflet version available.

Retention is up from last year in 16-18, 19+ and HE, and there is improved retention and attendance at GCSE resits. 19+ pass rates to date are 86.4% compared to 73.6% at the same point last year and a new approach to achievement monitoring for ESOL is having a positive impact. Apprenticeship achievement rates are on track to meet the 70% target. However, retention and achievement need to be driven to the end of term and External Verifiers / accreditation / End Point Assessments must be planned to flag potential issues / barriers to completion early.

The 2024-25 Accountability Statement has been approved by the Governing Board and has been shared with 6th Form colleges and the Council. It was noted that a statement from the Leader of the Council will be added prior to the December publication.

In terms of projects, the Local Skills Improvement Fund projects and the FE Innovation Project are a large part of the College meeting local employer needs.

Programmes targeted at vulnerable or under-represented groups have gone well this year, including those for elected home educated learners and care leavers. The GM Adult Education Budget (AEB) has performed at 115% of budget, including increased use of flexibilities and growth in Level 3 Free Courses for Jobs activity.

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Further short course development for adults and employers is progressing well. The Board discussed some challenges in relation to the AEB in future years.

College 16-18 numbers allocation of 3,665 is on track to be met and internal progression is currently at 94.9%. School leaver applications are currently +600 compared to the same time last year and there are a significant number of students wanting to progress to Apprenticeships, although it was noted that this demand cannot be met and alternatives are currently being looked at.

At 19+, there is an increased budget for 2024-25 and the College needs to ensure full utilisation. Progression to Level 3 is a priority and it was noted that early enrolment has been strong.

HE is on track to be similar to 2023-24 and apprenticeships has an increased target for 2024-25 and expectations are that this will be met. The number of students 'continuing' is higher than expected due to strong summer performance. Pre-Apprenticeships will be a significant area of activity due to a lack of Level 3 progression routes.

In terms of finance, the College is on track to produce a surplus for the academic year, income has increased due to 16-18 growth and an in-year growth allocation being received. As usual, reinvestment in people and estate is a priority. It was noted that the 2024-25 budget is not set on the assumption of a growth bid.

In terms of the estate, Prescott Street, the Motor Vehicle Workshop, Animal Management at Leigh and other smaller refurbishment projects are all underway. The Transformation Project is to be discussed in Part 2 of the meeting.

Priorities for 2024-25 include Right Start, behaviours and standards (attendance) and Teaching and Learning.

The Board thanked the Principal for her update and commended her on a very successful year. However, Governors expressed their concerns over the lack of progression at Level 3 under the current national curriculum reforms.

The Board noted the update .

7. Summer Term Updates



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The Lead Governor for Careers and Destinations gave an update to the Board, following her termly meeting with the College's Careers Lead. Updates since the last report to the Board included the development of a College Compass Career Podcast, two podcasts now streaming on Spotify on Careers in Artificial Intelligence (AI) and Careers in Counselling, and a parents' podcast which is in production to support parents of applicants in the transition from school to college.

Work is also ongoing to develop one of the College's Sports Centre of Excellence with its elite athletes and its Creative and Performing Arts for the next academic year.

Following the success of the Career Quest: AI Expo, there is now a Career Quest: Engineering Expo in the planning stages for September.

T Level Industry Placements are a priority, and it was noted that all T Level Year 2 students have completed or are about to complete their industry placement. There are however, continued challenges for work placements for Civil Engineering and Digital specialisms.

After the success of the first Boroughwide HE Fair at The Edge, planning is underway for the next event on 11 March 2025.

Governors discussed destination data, noting the success of the Purloss approach, but also noting that data is only a snapshot in time and can change almost daily. Using WhatsApp messaging to gather data from students was nevertheless proving to be a successful approach.

The Lead Governor gave assurance to the Board that the College is doing it all it can to discharge its responsibilities in relation to Careers and Destinations for learners.

The Board noted the update.

7.2. Safeguarding

The Lead Governor for Safeguarding gave an update following her termly meeting with the Safeguarding Team. It was noted that the Safeguarding Policies for approval on the agenda for this meeting had been updated to reflect the Spring release of the Department for Education's (DfE) Keeping Children Safe in Education Guidance. Details of the changes required for this year are included within the reports under Item 9 below.

The Lead Governor gave the Board assurance to the Board that the College is doing everything it can to fulfill its responsibilities for Safeguarding.

It was noted that the Lead Governor was resigning from the role at the end of the academic year and the Board thanked her for her contributions.

The Board noted the update.

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The Lead Governor for SEND was unable to attend the meeting but had submitted a written update for the Board on her termly meeting with the SEND team.

It was noted that the Team is currently dealing with applications to the College for the September intake and is receiving a lot of new complex cases. A couple of issues to note include how to manage the expectations of students and parents, in relation to the level of study available to these students and that the number of home school learners has increased, which requires that social as well as academic challenges are addressed.

It was noted that the College has done as much as it can to support learners following the Pandemic, especially for the most vulnerable learners. The Team has introduced and facilitated flexi programmes, smaller groups and more support for those who need it.

The Team has recently developed a relationship with the Sensory Team at Wigan Council, following an increase of applications from learners who have hearing impairments. This Team has given free training to over 50 employees, given demonstrations of new equipment and has offered to help curriculum staff in areas where hearing impaired students are going to be learning.

Often students stop receiving support after leaving school so this is a welcomed relationship.

In terms of Foundation studies, there has been significant growth in learner numbers and a significant growth in the number of unsupported learners.

Staff recruitment is still ongoing and there are a number of trips arranged for students in the Autumn term.

There has also been investment in IT equipment this year, which is invaluable for learners and staff.

The Lead Governor gave assurance to the Board that the teams are doing their best for the College and the learners and the additional IT resources and assistance from the Sensory Team at the Council will make a positive impact.

The Board noted the update.

8. Annual Stakeholder Engagement Report

GB-24-07-10

The Board considered the Annual Stakeholder Engagement Report that had been updated to align with the new Strategic Plan, the Accountability Statement and Action Plan and the Association of College's new Code of Governance for English Colleges (Principle 4). New case studies had also been added.

The Board liked the approach taken to update the report annually, and agreed that the format was helpful and easy to read.

The Board noted the report.

9. Safeguarding Policies

GB-24-07-11

The Board reviewed the Safeguarding, Child Protection and Early Help Policy, the Safeguarding Vulnerable Adults Policy and the Prevent Strategy, noting that all had been updated following the May 2024 release of the DfE's Guidance on Keeping Children Safe in Education, which will become effective from September 2024.

Resolved: The Board approved the Safeguarding, Child Protection and Early Help Policy 2024-25.

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Resolved: The Board approved the Safeguarding Vulnerable Adults Policy for 2024-25.

Resolved: The Board approved the Prevent Strategy for 2024-25.

10. Audit Committee Reports

10.1. Review performance of Internal Auditors

GB-24-07-12

The Board considered a report on the performance of the College's Internal Auditors, with a view to re-affirming their appointment in line with existing contracts. It was noted that as the External Audit contract was tendered in 2024-25, the performance of the external auditors was assessed during the procurement process, when they were re-awarded the contract for a further three-years (plus an additional two optional years). Accordingly, an assessment of their performance was not included in this report.

The Board noted that all Key Performance Indicators within the contract had been met satisfactorily, and the Audit Committee had considered the Auditor's performance in its meeting in May, and had agreed to recommend that the Board reaffirms the appointment of the Internal Auditors.

It was noted that there had been some delays in work due to capacity issues in the early part of the contract but that these appeared to have now been resolved.

Resolved: The Board approved the continued appointment of the Internal Auditors for 2024-25.

10.2. Financial Statements Audit Planning Memorandum

GB-24-07-13

The Board considered the Financial Statements Audit Planning Memorandum, noting that this was in line with the previous year and was in accordance with required practice.

Resolved: The Board approved the Financial Statements Audit Planning Memorandum for the audit of the 2023-24 Financial Statements.

10.3. Internal Audit Plan 2024-25

GB-24-07-14

The Board reviewed the Internal Audit Plan for 2024-25, noting that this had been discussed by the Audit Committee at its meeting in May and was recommended for approval.

Resolved: The Board approved the Internal Audit Plan for 2024-25

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The Board reviewed the Risk Register for 2024-25, noting that this has been updated to reflect the new Strategic Plan. It was noted that mitigating actions have yet to be added to the new Risk Register, but that the new Risk Register will reflect the starting position for the 2024-25 academic year.

Governors asked about the criteria to determine the 'strength of assurance' and it was confirmed that this relates to the mitigating actions and the frequency of review.

The Board agreed that the way the Risk Register is presented is helpful and easy to understand, and that this is appreciated by Governors. They also noted that it is dynamic and regularly reviewed and the approach provides assurance to Governors that risks are being mitigated and managed effectively.

Resolved: The Board approved the Risk Register for 2024-25

10.5. Risk Management Policy including Risk Appetite Statement

The Board reviewed the College's Risk Management Policy, which had last been reviewed in 2022. It was noted that the policy content is still appropriate and no material changes have therefore been made.

The Policy includes a statement on the Governing Board's Risk Appetite, in whole and in relation to specific issues.

The Policy had been reviewed by the Audit Committee at its meeting in May 2024 and was recommended for approval.

The Board discussed the Risk Appetite Statement and questioned whether it was appropriate to have a generic risk appetite statement. It was noted that risk appetite would vary in specific circumstances, but that generally the College was risk averse. Some Governors agreed that it was appropriate to have a more generic approach to risk appetite in a policy spanning three-years.

The Board agreed to approve the Risk Management Policy and Risk Appetite Statement, but asked the Audit Committee to review the Risk Appetite Statement at its next meeting in November.

Resolved: The Board approved the Risk Management Policy and Risk Appetite Statement

Resolved: The Board asked the Audit Committee to review the Risk Appetite Statement at its meeting in November.

11. Curriculum and Student Matters Reports

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The Board considered the draft of the HE Access and Participation Plan for 2025-29 (APP), noting that the final date for submission of the new Plan is 1 October 2024, which is before the next meeting of the Curriculum and Student Matters Committee and the Board.

The College's draft APP focuses on six risks, and six objectives have been developed to address these. Two of these relate to access, two to continuation, one relates to completion and one relates to progression.

The draft Plan had been discussed by the Curriculum and Student Matters Committee who were satisfied that appropriate risks had been identified and agreed to recommended it for approval, subject to final approval being delegated to the Chair of the Board, in consultation with the Chair of the Curriculum and Student Matters Committee, via Chair's Action.

Resolved: The Board approved the draft HE Access and Participation Plan (HE APP).

Resolved: The Board agreed to delegate approval of the final HE APP to the Chair of the Governing Board in consultation with the Chair of the Curriculum and Student Matters Committee.

11.2. Equality and Diversity Objectives 2024-28

GB-24-07-18

The Board considered the draft Equality and Diversity Objectives for 2024-28, noting that the College must publish equality information at least once a year to show how they have complied with the equality duty, and prepare and publish equality objectives at least every four-years.

The Board noted that the Objectives had been discussed at length by the Curriculum and Student Matters Committee at its meeting in June 2024, and some suggested changes had been made. Subject to those changes, the Equality and Diversity Objectives for 2024-28 were recommended by the Committee for approval by the Board.

Resolved: The Board approved the Equality and Diversity Objectives for 2024-28.

12. Resources Committee Reports

12.1. Sub-Contracting Strategy and Values

GB-24-07-19

The Board considered a report on the proposed Sub-Contracting Strategy and Values for 2024-25, noting that the College has successfully achieved the external Sub-contracting Standard assurance, which is now valid until the end of the 2026-27 academic year. The College has also successfully completed the ESFA approval to deliver whole programme sub-contracting in 2024-25.

As in previous years, it is proposed that the College only sub-contracts with two key strategic partners, and has strategically reduced the level of sub-contracted provision over the past few years, reducing the value of sub-contracted provision by a further £120,000 compared with the previous academic year.

It was noted that the Sub-Contracting Strategy and Values for 2024-25 had been discussed by the Resources Committee at its meeting in May and was recommended to the Board for approval.

Resolved: The Board approved the Sub-Contracting Strategy and Values for 2024-25.

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12.2. Sub-Contracting Report and Fees / Charging Policy

GB-24-07-20

The Board considered a report on the sub-contracting fees and charging policy, noting that it was proposed to continue with its risk banding framework approach to setting fees and charges and that there are only minor presentational changes to the charging policy from the previous academic year.

It was noted that the Sub-Contracting Report and Fees / Charging Policy for 2024-25 had been discussed by the Resources Committee at its meeting in May and was recommended to the Board for approval.

Resolved: The Board approved the Sub-Contracting Report and Fees / Charging Policy for 2024-25.

12.3. Financial Regulations

GB-24-07-21

The Board reviewed proposed changes to the College's Financial Regulations for 2023-25, which had been updated in line with current legislation and financial thresholds. Following publication of the new College Financial Handbook, it was noted that approval of Financial Regulations is now required by the Governing Board, and that the College's Scheme of Delegation will be updated to reflect this in due course.

It was also noted that a more detailed review of the Financial Regulations is currently being undertaken by Eversheds, in relation to the regulations on procurement, and how these align with the College's procurement policy.

The Financial Handbook also requires that the College has a Reserves Policy which will be included within the Financial Regulations, and the College is waiting further guidance on this from the Association of Colleges (AoC).

It was noted that the revised Financial Regulations had been discussed by the Resources Committee at its meeting in May and was recommended to the Board for approval.

Revised Financial Regulations will be submitted to the Resources Committee in November when the advice from Eversheds and guidance from the AoC is available, and approval of these will then be sought from the Board at its meeting in December 2024.

Resolved: The Board approved the revised Financial Regulations.

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The Board reviewed the College budget for 2024-25 and the financial plan up to July 2026, noting that the College expects to deliver an operating surplus before FRS102 adjustments of £788k in 2023-24 and an operating surplus of £855k in 2024-25, reducing to an expected £640k by the end of 2025-26.

This Budget includes capital investment of £3.294m for estate improvements in 2023-24 and £4m in 2024-25. Cash balances are forecast to remain strong with a year-end budget position of £11.489m at the end of 2023-24, £9.016m at the end of 2024-25 and £9.4m at the end of 2025-26.

This forecast reporting surplus will ensure that the College maintains a minimum ESFA financial health grade of 'good' and will be able to operate within the terms of its banking covenants.

The final outturn forecast for 2023-24 and the proposed budget will form the basis of the ESFA's three year financial plan, which needs to be submitted to the ESFA by 31 July 2024.

The Board noted that the Resources Committee had considered the Budget and three year financial plan at its meeting in May and had recommended it for approval to the Governing Board.

Resolved: The Board approved the budget for 2024-25 and the Three-Year Financial Plan.

13. Search and Governance Committee Reports

Paul Park and Caroline Elwood left the meeting at 6.55pm.

13.1. Board and Committee Appointments

GB-24-07-23

The Board considered a report on Board and Committee appointments, which had been discussed by the Search and Governance Committee at its meeting in June and were now recommended for approval by the Board.

Resolved: The Board noted the satisfactory completion of the probationary year for the three Co-opted Governors, Jo Toner, Sarah Smith and Julie Barnes and confirmed their appointments for the remainder of their four year terms of office

Resolved: The Board approved the appointment of Sarah Smith as a full member of the Board with effect from 3 July 2024 for the remainder of her term of office until 31 August 2027.

Resolved: The Board approved the appointment of Paul Park as Lead Governor for Safeguarding with effect from 1 August 2024

Resolved: The Board approved the appointment of Caroline Elwood to the Search and Governance Committee with effect from 1 August 2024

Resolved: The Board approved the appointment of Sarah Smith to the Resources Committee and the Remuneration Committee with effect from 1 August 2024

Resolved: The Board approved the appointment of Chris Fletcher to the Audit Committee with effect from 1 August 2024

Resolved: The Board approved the appointment of John Clarke as Chair of the Resources Committee with effect from 1 November 2024.

Resolved: The Board approved the appointment of Sarah Smith as Vice Chair of the Resources Committee with effect from 1 August 2024

Resolved: The Board approved the appointment of John Clarke to the Remuneration Committee with effect

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Paul Park and Caroline Elwood rejoined the meeting at 7.00pm.

13.2. External Board Review

GB-24-07-24

The Board discussed the report on the outcome of the College's first External Board Review (EBR) noting that the outcome was very positive.

The Board considered the draft action plan that has been developed to address the areas for development and recommendations in the EBR, noting that the EBR and action plan will replace the 2023-24 Board Self-Assessment and Governance QIP that would normally be brought before the Committee in September for approval at the Board in October.

The Board also agreed the statement of the outcome of the EBR for publication on the College website in July and inclusion in the Financial Statements later in the year. It was noted that this statement had been agreed with the Reviewer, in accordance with the DfE guidance.

The Board noted the outcome of the External Board Review (EBR).

Resolved: The Board approved the action plan arising from the EBR.

Resolved: The Board approved the statement on the outcome of the EBR for publication on the College website and inclusion within the 2023-24 Financial Statements.

14. Board and Committee Calendar and Cycles of Business for 2024-25

GB-24-07-25

The Board reviewed and approved the annual calendar and cycles of business for 2024-25, subject to the change of the date for the October meeting of the Board.

Resolved: Subject to the change of the date for the October meeting of the Governing Board, the Board approved the Board and Committee Calendar and Cycles of Business for 2024-25.

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The Board received an update on the capital projects programme across the college estate, including the FE Capital Transformation project, the Skills Academy, Prescott Street, Pagefield campus refurbishment works and Leigh campus refurbishment works.

A discussion in relation to the Transformation Project at Parsons Walk was held under Part 2 of the agenda as it contained commercially sensitive information.

In relation to the Skills Academy, Prescott Street, it was noted that since the College took possession of the building in March, work has been ongoing to refurbish the building and create teaching facilities for some of the construction trades currently located at the Pagefield campus alongside new business support accommodation for a number of support functions including finance, HR, data and funding, exams and MIS teams who will relocate from the Parson's Walk Business Hub. The new facilities are currently on track to be operational from the end of August in line with the master programme.

In relation to the Pagefield Campus Refurbishment Works, it was noted that works are ongoing to refurbish the motor vehicle workshop which alongside upgrades to the existing workshop and introduction of an open plan theory teaching space, will see the introduction of new EV facilities. The project is on target to be completed for the new academic year in September.

In addition to the ongoing investment in the motor vehicle workshop, the College is progressing the designs for the Power House the scope of which includes the construction of a 2 storey extension to the front of the campus together with the refurbishment and reconfiguration of the reception and student services areas. At present, the College has committed to progress the project to the stage whereby planning permission can be sought and contractors can be invited to tender. Once the designs have progressed and cost estimates are known, the College will consider progressing the project beyond the design stage.

In relation to Leigh Campus Refurbishment Works, it was noted that work is underway to create enhanced and expanded resources for animal management levels on the ground floor of the Leigh building. Extending into the courtyard between the wings of the building and extending internal classroom space, the new facilities are on track to be operational for the beginning of September when the new courses will commence delivery. The project is being fully funded by the DfE Grant.

The College is also undertaking a light refurbishment of the Learning Resource Centre and carrying out some cosmetic improvements to the refectory and common room areas. These upgraded facilities will also be operational for the new academic year at the beginning of September.

The Board noted the update.

16. KPI Dashboards

16.1. Finance KPI Dashboard

GB-24-07-27

The Board noted that the Dashboard had been discussed in detail at the Resources Committee and in relation to other items on the agenda for today's meeting, and there were no further questions.

The Board noted the report.

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16.2. HR KPI Dashboard

GB-24-07-28

The Board noted that the Dashboard had been discussed in detail at the Resources Committee and there were no further questions.

The Board noted the report.

16.3. Estates and Sustainability KPI Dashboard

GB-24-07-29

The Board noted that the Dashboard had been discussed in detail at the Resources Committee and in relation to other items on the agenda for today's meeting and there were no further questions.

The Board noted the report.

16.4. Curriculum KPI Dashboards

16.4.1. Study Programmes Dashboard

GB-24-07-30

The Board noted that the Dashboard had been discussed in detail at the Curriculum and Student Matters Committee.

It was noted that attendance had been discussed by the Committee which noted that the issues are not across the Board and are more acute in some areas, which can lead to a targeted approach to address it. The Committee will keep a watching brief on attendance and also noted some concerns in relation to the recent parental survey.

There were no further questions.

The Board noted the report.

16.4.2. Adult Dashboard

GB-24-07-31

The Board noted that the Dashboard had been discussed in detail at the Curriculum and Student Matters Committee.

It was noted that attendance had been discussed by the Committee which noted that the issues are not across the Board and are more acute in some areas, which can lead to a targeted approach to address it. The Committee will keep a watching brief on attendance and also noted some concerns in relation to the recent parental survey.

There were no further questions.

The Board noted the report.

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16.4.3. Apprenticeship Dashboard

GB-24-07-32

The Board noted that the Dashboard had been discussed in detail at the Curriculum and Student Matters Committee.

It was noted that attendance had been discussed by the Committee which noted that the issues are not across the Board and are more acute in some areas, which can lead to a targeted approach to address it. The Committee will keep a watching brief on attendance and also noted some concerns in relation to the recent parental survey.

There were no further questions.

The Board noted the report.

16.4.4. HE Dashboard

GB-24-07-33

The Board noted that the Dashboard had been discussed in detail at the Curriculum and Student Matters Committee.

It was noted that attendance had been discussed by the Committee which noted that the issues are not across the Board and are more acute in some areas, which can lead to a targeted approach to address it. The Committee will keep a watching brief on attendance.

There were no further questions.

The Board noted the report.

17. Part B: The following items had been the subject of discussion or approval by Committees or were attached for the Board's information only.

17.1. Link Visits Reports

GB-24-07-34

The Board noted the report.

17.2. Committee Chairs' Reports

17.2.1. Audit Committee Chair's Report

GB-24-07-35

The Board noted the report.

17.2.2. Curriculum and Student Matters Committee Chair's Report

GB-24-07-36

The Board noted the report.

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17.2.3. Resources Committee Chair's Report

GB-24-07-37

The Board noted the report.

17.2.4. Search and Governance Committee Chair's Report

GB-24-07-38

The Board noted the report.

18. Chair's Actions

GB-24-07-39

The Board noted the report and endorsed the decision taken via Chair's Action CA-2024-02

19. Any other business

GB-24-07-40

There were no items of other business.

20. Date and time of next meeting: 8 October 2024 at 5pm

GB-24-07-41

The meeting ended at 7.11pm.

Plett Joanne
14/10/2024 13:45:04



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