

Search and Governance Committee

Wed 15 November 2023, 17:00 - 18:00

MS Teams

Attendees

Present: Ann Harrison (Independent Governor and Chair), Andrea Ferguson (Independent Governor), Kath Causey (Independent Governor), Anna Dawe (Principal)

In attendance: Joanne Platt (Director of Governance), John Clarke (for Item 4.1), Chris Fletcher (for Item 4.2)

The Director of Governance confirmed that the meeting was quorate.

Meeting minutes

1. Apologies for absence

SG-23-11-01

There were no apologies for absence.

2. Declarations of Interest

SG-23-11-02

There were no declarations of interests.

3. Minutes of the previous meeting and matters arising

SG-23-11-03

The Committee reviewed the minutes of the last meeting and agreed that they are an accurate record of the meeting. There were no matters arising.

Resolved: The Committee approved the minutes of the meeting held on 30 October for signature by the Chair.

4. Governor Interviews:

John Clarke joined the meeting at 5.05pm.

4.1. John Clarke

SG-23-11-04

John Clarke left the meeting at 5.20pm.

Chris Fletcher joined the meeting at 5.25pm.

4.2. Chris Fletcher

SG-23-11-05

Chris Fletched left the meeting at 5.41pm.

Platt, Joanne
18/06/2024 11:37:49



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The Committee discussed the two candidates and agreed that both had the knowledge, skills and experience the Board was seeking and would be excellent additions to the Board. It was agreed that both candidates should be recommended for appointment as Governors, to the Governing Board.

The Committee also discussed the respective skills and experience of John Clarke and Chris Fletcher and those of Caroline Elwood and Paul Park, both of whom had been interviewed by the Committee at its meeting on 30 October, and agreed that John Clarke and Paul Parke should serve on the Resources Committee, that Caroline Elwood should serve on the Audit Committee and Chris Fletcher should serve on the Curriculum and Student Matters Committee.

The Committee also agreed to invite Caroline Elwood, Paul Park, John Clarke and Chris Fletcher to attend the 5 December meeting of the Governing Board as observers, and to attend the Governor's Christmas meal that was taking place immediately after the meeting on 5 December, and to invite Chris Fletcher to join the Governor Skills Review Task and Finish Group and to attend its first meeting on 22 November.

Resolved: The Committee resolved to recommend to the Governing Board, the appointment of John Clarke as an Independent Governor for a period of four-years, subject to the completion of a satisfactory 12-month period of probation

Resolved: The Committee resolved to recommend to the Governing Board, the appointment of Chris Fletcher as an Independent Governor for a period of four-years, subject to the completion of a satisfactory 12-month period of probation

Resolved: The Committee resolved to recommend to the Governing Board, that John Clarke be appointed to the Resources Committee

Resolved: The Committee resolved to recommend to the Governing Board, that Chris Fletcher be appointed to the Curriculum and Student Matters Committee

Resolved: The Committee resolved to recommend to the Governing Board, that Caroline Elwood be appointed to the Audit Committee

Resolved: The Committee resolved to recommend to the Governing Board, that Paul Park be appointed to the Resources Committee

6. Governor Code of Conduct

The Committee considered a report on the Governor Code of Conduct, noting that the Eversheds Sutherland Code of Conduct for Corporation Members used by the College as its standard Governor Code of Conduct has been updated to reflect re-classification of colleges and the requirement for annual Accountability Statements and External Governance Reviews.

The Committee agreed that the College should adopt the revised Code, noting that all members appointed after its adoption will be required to sign this version of the Code of Conduct, and the Board decision will reflect that the new Code be applied to all existing members, without the need for each member to sign the revised version.

Resolved: The Committee agreed to recommend adoption of the latest Eversheds Sutherland's Governor Code of Conduct to the Governing Board

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7. Any other business

SG-23-11-08

Chair

There were no items of other business.

8. Date and time of next meeting - 6 March 2024 at 5pm

The meeting ended at 5.52pm



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